 KONGU ENGINEERING COLLEGE (AUTONOMOUS) PERUNDURAI ERODE -6380 060 TAMILNADU Estd : 1984	KONGU ENGINEERING COLLEGE (AUTONOMOUS) PERUNDURAI ERODE -6380 060 TAMILNADU	AC - 16 Revision -1 01-06-2015 IQAC
	MINUTES OF MEETING	


Members present: Deans, HODs, IQAC Members and Coordinator


Date: 07-07-2015

Sl. No.	Points discussed	Action plan	Responsibility	Target date
1	Teaching & Learning Faculty Value added	i) Advised to solve GATE related papers ii) Requested to conduct many Non formal courses in order to improve skills	HODs	---
2	Course Feedback System Faculty & Courses	Advised to improve corresponding parameters who are non conformity in feedback.	Faculty members	---
3	Academic Audit	Discussed Academic audit schedule for year 2015-16	IQAC coordinator	---
4	Students Mentor	Faculty members may act as mentor for weak students	HODs and faculty members	---
5	Others	---	---	---

To

1. IQAC coordinator
2. Soft copy to all HODs & Deans



 IQAC Coordinator

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	MINUTES OF MEETING	

Members present: Deans, HODs, IIP Coordinator IQAC Members and Coordinator

Date: 05-11-2015

Sl. No.	Points discussed	Action plan	Responsibility	Target date
1	Curriculum Enrichment	i) Discussed to update the syllabus ii) Planned to incorporate the Stake holders requirements	Dean CDC & team	---
2	Students internship training	Planned to send the final year students	HoDs	---
3	ICT	advised to incorporate ICT tools in teaching & learning process	All faculty	---
4	Student improvement test	Requested to conduct improvement test for slow learners	All faculty	---


IQAC Coordinator

To

1. IQAC coordinator
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